



DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY  
ACQUISITION LOGISTICS AND TECHNOLOGY  
103 ARMY PENTAGON  
WASHINGTON DC 20310-0103

SAAL-ZN

OCT 13 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY18 U.S. ARMY CANCELLATION CHARGE POLICY

1. References:

a. DSCA Manual 5105.38-M, 30 April 2012, C10.15.1, Charges for Course Cancellations or Withdrawals.

b. AR 12-15, 3 Jan 2011, Joint Security Cooperation Education and Training, C6-3, Forfeiture Charge.

2. In accordance with above references, each MILDEP develops and disseminates an annual message providing updated cancellation charge information for courses attended by International Military Students programmed under Security Assistance and related programs. The information for U.S. Army courses is enclosed.

3. Request that all pay particular attention to the Army-unique cancellation provisions in paragraph 8 of the enclosure for rotary wing flight courses. The 60 day prior cancellation provisions do not apply for confirmed seats, given the high sunk, non-recoverable costs incurred to make these high demand seats available to FMS training customers.

3. The DASA DE&C POC for this memo is Ms. Sandy Long, 703-545-4693, Sandra.e.long.civ@mail.mil. The TRADOC G-3/5/7 POC is Mr. Stephen Lemons, 757-501-5044, stephen.c.lemons.civ@mail.mil.

Ann Cataldo

Deputy Assistant Secretary of the Army  
for Defense Exports and Cooperation

Encl

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Director, U.S. Army Training and Doctrine Command, Security Assistance Training Field Activity

SUBJECT: FY18 U.S. ARMY CANCELLATION CHARGE POLICY

REF A: DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, 30 APR 2012, C10.15.1 CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS

REF B: AR 12-15, 3 JAN 2011, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, C6-3. FORFEITURE CHARGE

1. THE PURPOSE OF THIS MESSAGE IS TO PROVIDE ANNUAL SUPPLEMENTAL INFORMATION FOR FY 2018 ON CHARGES FOR CANCELLING OR RESCHEDULING ARMY-MANAGED SECURITY ASSISTANCE TRAINING IN ACCORDANCE WITH REF A AND B.
2. A QUOTA FOR A COURSE/TRAINING IS CONSIDERED CONFIRMED WHEN:
  - A. IT HAS RESIDED IN THE COUNTRY STANDARDIZED TRAINING LIST (STL) WITH A TRAINING LINE (TL) STATUS OF CONFIRMED FOR OVER 30 CONSECUTIVE DAYS, OR,
  - B. IT HAS BEEN ACCEPTED IN WRITING (E-MAIL IS ACCEPTABLE), REGARDLESS OF THE TL STATUS OR FISCAL YEAR THAT THE COURSE/TRAINING IN THE TL BEGINS. COURSES/TRAINING IN A TRAINING TRACK LINE (TTL) MAY EXTEND INTO SUBSEQUENT FISCAL YEARS.
3. THE FUNDING STATUS OF A TL OR TTL HAS NO BEARING ON CANCELLATION CHARGE APPLICATION. ALL APPLICABLE CANCELLATION CHARGES MAY BE ASSESSED WHETHER OR NOT CONFIRMED TRAINING CROSSES FISCAL YEARS.
4. A CANCELLATION CHARGE IS NOT ASSESSED IF QUOTA IS FILLED BY A U.S. STUDENT OR ANOTHER INTERNATIONAL STUDENT, REGARDLESS OF COUNTRY. A COUNTRY ACCEPTING A QUOTA IN THE ABOVE CIRCUMSTANCE IS IMMEDIATELY CONSIDERED CONFIRMED AND IF CANCELLED IS SUBJECT TO CANCELLATION CHARGE IAW THIS POLICY.
5. A 50% CANCELLATION CHARGE WILL BE IMPOSED FOR ANY CONFIRMED TRAINING CANCELLED OR RESCHEDULED WITH LESS THAN 60 DAYS NOTIFICATION FROM TRAINING/COURSE START DATE FOR ANY TRAINING NOT SPECIFICALLY LISTED ELSEWHERE IN THIS MESSAGE.
6. THE FOLLOWING COURSES/TRAINING-MILITARY ARTICLES AND SERVICES LIST (T-MASL) WHICH RELY ON CONTRACT SUPPORT AND/OR WHICH ARE DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS



CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA.

A. ARMY WAR COLLEGE, CARLISLE BARRACKS PA (SCHOOL CODE 217)

B171807 INTERNATIONAL FELLOWS ORIENTATION  
B177001 INTERNATIONAL FELLOWS ACADEMIC PREP  
B179020 DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)  
B179021 DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)  
B179023 DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)  
B179024 DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)

B. SERGEANTS MAJOR ACADEMY, FT BLISS TX (SCHOOL CODE 400)

B171201 SGM INTERNATIONAL MIL STUDENTS PRE-CRS

C. DEFENSE INFORMATION SCHOOL, FT MEADE MD (SCHOOL CODE 212)

B164601 PA COURSE FOR INTERNATIONAL STUDENTS

D. FIRES CENTER OF EXCELLENCE (COE), FT SILL OK (SCHOOL CODE 441S/061)

B171131 FA OFF ADVANCED PREPARATORY-ALLIED OFFICER  
B171604 ADA CAPTAINS CAREER PREPARATORY INTERNATIONAL  
B179535 PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN  
B194097 JOINT OPERATIONAL FIRES AND EFFECTS  
B194099 JOINT FIRES OBSERVER  
B194103 MULTIPLE LAUNCH ROCKET SYSTEM CREWMEMBER  
B195177 ALLIED PATRIOT OPERATOR & SYS MECH (CONFIG 3)  
B195179 ALLIED PATRIOT AIR DEFENSE OPERATOR (CONFIG 3)  
B195185 ALLIED PATRIOT AIR DEFENSE OFFICER  
B195187 PATRIOT FIRE CONTROL ENHANCED OPR/MAINT  
B195188 PATRIOT LAUNCHING STATION ENH OPR/MAINT  
B195194 PATRIOT SYSTEM TECHNICIAN WO BASIC  
B195221 PATRIOT MISSILE SYSTEM REPAIRER-TAIWAN ONLY  
B195222 PATRIOT MISSILE SYSTEM RPR (W/BASIC ELECTRONICS)  
B195223 PATRIOT MISSILE SYSTEM REPAIRER  
B195230 THAAD FOLLOW-ON  
B195231 THAAD LAUNCHER OPERATOR/MAINTAINER  
B195232 THAAD LCS SYSTEM INTEGRATOR WO  
B195233 THAAD LCS OPERATOR/SYSTEM INTEGRATOR  
B195234 TFCC RADAR MAINTAINER WO  
B195235 TFCC RADAR OPERATOR/MAINTAINER

E. JFK SPECIAL WARFARE CENTER, FORT BRAGG NC (SCHOOL CODE 331)

B126619 PSYCHOLOGICAL OPERATIONS TRAINING (A&SS)  
B126630 SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT)  
B126634 SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT)  
B126636 SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF)  
B173637 CIVIL AFFAIRS TRAINING  
B175000 SF (SF MEDICAL SERGEANT) ALC

F. INTELLIGENCE COE, FT HUACHUCA (SCHOOL CODE 301)

B172597 MILITARY INTELLIGENCE BOLC-BRANCH  
B172599 INTERNATIONAL OFF INTEL CAPTAINS CAREER  
B172610 INTERNATIONAL OFFICER TACTICAL INTELLIGENCE  
B172622 INTERNATIONAL OFFICER INTELLIGENCE CCC PREP

G. MANEUVER SUPPORT COE, FT LEONARD WOOD MO (SCHOOL CODE 807)

B121826 DECONTAMINATION PRECEDURES (UAE)  
B174013 ENG BOLC-B INT'L STU PREP  
B174014 ENGR CCC INT'L STU PREP  
B174015 CHEM BOLC-B INT'L STU PREP  
B174016 CHEM CCC INT'L STU PREP  
B174017 MP BOLC-B INT'L STU PREP  
B174018 MP CCC INT'L STU PREP

H. MANEUVER COE, FT BENNING GA (SCHOOL CODE 071)

B171699 MANEUVER CCC IMSO PREP

I. 7TH ARMY TRAINING COMMAND, VILSECK GE (SCHOOL CODE 757)

B223000 MAXXPRO (DASH) DRIVERS TRAINING  
B223002 COUNTER IED COURSE (MASTER)  
B229003 UP ARMORED HMMWV  
B252003 EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL)

J. INTERNATIONAL SPECIAL TRAINING CENTER, PFULLENDORF GE (SCHOOL CODE B388)

B226011 CONDUCT AFTER CAPTURE COURSE  
B226012 MILITARY ASSISTANCE COURSE  
B226013 SOTG OPERATIONS PLANNING COURSE



B226014	CLOSE QUARTER BATTLE COURSE
B226016	ADVANCED MEDICAL FIRST RESPONDERS COURSE
B226017	ADVANCED CASUALTY SUSTAINMENT COURSE
B226018	TACTICAL COMBAT CASUALTY CARE TRAIN-THE-TRAINER
B226019	BASIC SNIPER
B226020	HIGH ANGLE/URBAN SNIPER COURSE
B226024	DESERT SNIPER
B226025	URBAN SNIPER
B226026	COMBAT MARKSMANSHIP COURSE
B226027	NATO SPECIAL OPERATIONS COMBAT MEDIC COURSE

K. FT LEAVENWORTH KS (SCHOOL CODE 701)

B171766	INTERNATIONAL OFFICER PREPARATORY
B179002	INITIAL FACULTY DEVELOPMENT

L. FT SAM HOUSTON TX (SCHOOL CODE 081)

B171206	AMEDD CAPTAINS CAREER PH 1
B175283	MEDICAL STRATEGIC LEADERSHIP PROGRAM

M. USA RESEARCH INSTITUTE OF INFECTIOUS DISEASE (SCHOOL CODE B507)

B175400	FIELD IDENTIFICATION OF BIOLOGICAL WARFARE AGENTS
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N. OFFICE OF THE SURGEON GENERAL (SCHOOL CODE B501)

B175480	OPERATIONAL MEDICINE EMERGENCY SKILLS
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O. CYBER COE, FT GORDON GA (SCHOOL CODE 113)

B139003	SECURITY+ (CERT)
B139004	NETWORK MANAGER SECURITY

P. AVIATION COE, 128<sup>TH</sup> AVN BDE, FT EUSTIS VA (SCHOOL CODE 552)

B137001	AVIONIC MECHANIC (UH-60M) (TRANS)
B141031	UH-60M HELICOPTER REPAIRER (TRANS)
B141033	AIRCRAFT ELECTRICIAN (UH-60M) (TRANS)
B141726	UH-60 HELICOPTER REPAIRER SUPERVISOR SPANISH
B141728	AVIATION MAINTENANCE SUPERVISOR SPANISH
B141729	UH-60 HELICOPTER REPAIRER (SPANISH)
B141732	AVIONIC MECHANIC SPANISH
B141734	AIRCRAFT PNEUDRALICS REPAIRER SPANISH
B141772	AIRCRAFT POWERPLANT REPAIRER SPANISH

B141774 AIRCRAFT POWERTRAIN REPAIRER SPANISH  
 B141780 UH-1 HELICOPTER RPR SUPVR ALC (SPANISH)  
 B141783 AIRCRAFT STRUCTURAL REPAIRER SPANISH  
 B141784 AIRCRAFT ELECTRICIAN SPANISH  
 B141786 UH-1 HELICOPTER REPAIRER (SPANISH)

Q. SUSTAINMENT COE, ARMY LOGISTICS UNIVERSITY, FT LEE VA  
(SCHOOL CODE 907)

B159000 INTERNATIONAL OFFICER LOGISTICS PREPARATORY

R. NATIONAL DEFENSE UNIVERSITY (SCHOOL CODE 516/700/703)

B171790 INT'L CNTRTERRORISM FELLOWS PRGM (PREP)  
 B171798 INT'L CNTRTERRORISM FELLOWS PRGM  
 B171805 IF PREPARATORY COURSE  
 B171808 JT SPECIAL OPNS MASTERS INT'L CNTRTERRORISM FELLOW

S. EASTERN ARNG AVIATION TRAINING SITE, ANNVILLE PA (SCHOOL CODE 960)

B113059 INSTRUMENT FLIGHT EXAMINER PREP  
 B113144 UH-60 AVIATOR QUAL (NGB)  
 B113261 CH-47F AVIATOR QUAL/IP TRANS  
 B113262 CH-47F AVIATOR QUAL  
 B115037 CH-47 FLIGHT ENGINEER QUAL  
 B115043 UH-60 INSTRUCTOR PILOT  
 B115059 UH-60 NRCM FLIGHT INSTRUCTOR/STANDARD INSTRUCTOR  
 B117001 UH-60 AVIATOR STAND REFRESH  
 B119000 CH-47F SIMULATOR  
 B119009 UH-60M (TBOS) (COUNTRY PROVIDES INST/OPERATOR)  
 B119011 UH-60A/L SIMULATOR (COUNTRY PROVIDES INST/OP)  
 B119023 UH-72 SIMULATOR (COUNTRY PROVIDES IP)  
 B119024 CH-47F SIMULATOR (COUNTRY PROVIDED INSTRUCTOR)  
 B119025 UH-72 SIMULATOR  
 B119960 UH-60 FLIGHT SIMULATOR  
 B119964 CH-47 SIMULATOR INSTR OPR  
 B119965 UH-60 SIMULATOR INSTRUCTOR/OPERATOR  
 B119967 UH-60M SIMULATOR  
 B141008 CH47D/F HELICOPTER REPAIRER (TRANSITION)  
 B141036 UH-60 HELICOPTER REPAIRER (TRANSITION)  
 B141763 UH-60 HELICOPTER REPAIRER (RECLASS)  
 B141855 UH-60 MAINTENANCE TEST PILOT

T. WESTERN ARNG AVIATION TRAINING SITE, MARANA AZ (SCHOOL CODE 961)

B113196 UH-60 AVIATOR QUALIFICATION  
B119650 UH-60 SIMULATOR

U. HIGH-ALTITUDE ARNG AVIATION TRAINING SITE, GYPSUM CO  
(SCHOOL CODE 961A)

B113111 UH-60 MOUNTAIN INSTRUCTOR PILOT  
B113112 UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
B113114 UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
B113250 UH-72A POWER MGMT MOUNT QUAL  
B113251 UH-72A HIGH ALT MOUNT QUAL

7. THE FOLLOWING COURSES CARRY A 100% CANCELLATION CHARGE FOR CANCELLATION OR RESCHEDULING OF A CONFIRMED QUOTA WITHIN 60 DAYS OF COURSE START DATE; NO CANCELLATION CHARGE WILL BE ASSESSED OUTSIDE THE 60 DAY WINDOW.

FT BLISS TX (SCHOOL CODE 442)

B193421 HAWK DS MAINT  
B193424 HAWK DS MAINT WO  
B193425 HAWK DS IFF MAINT  
B193426 HAWK DS MAINT WO (MOBILITY)  
B193428 HAWK IFF ORG MAINT COURSE  
B193429 BASIC SOLDERING  
B193432 HAWK BASIC ELECTRONICS  
B193437 HAWK DS PAR MAINT  
B193443 HAWK 60KW OPERATOR  
B193444 HAWK 36K BTU A/C OPERATOR  
B193447 HAWK DS MAINT COURSE  
B193458 CHAPARRAL OPERATOR/CREW  
B193487 HAWK DS MAINT & MAINTAINER OF THE HFC CONSOLE  
B193657 HAWK OFFICER CRS (MOBILITY)  
B193658 HAWK OFFICER  
B193660 HAWK UNIT MAINT WARRANT OFFICER  
B193663 HAWK UNIT MAINT WO (MOBILITY)  
B193711 HAWK MISSILE SYSTEM MECH  
B193712 HAWK ORG PAR MAINT  
B193714 HAWK ORG MECH CRS (MOBILITY)  
B193722 HAWK OPR CREWMBR (MOBILITY)  
B193723 HAWK OPERATOR CREWMBR  
B199294 HAWK DIR SUP VTG MAINT  
B199700 CHAPARRAL DS MAINT COURSE  
B199709 CHAPARRAL ORG MAINT COURSE



8. THE FOLLOWING FLIGHT, FLIGHT-RELATED TRAINING COURSES, INCLUDING THOSE COURSES DESIGNATED SOLELY FOR INTERNATIONAL STUDENTS, CARRY A 100% CANCELLATION CHARGE AT ALL TIMES, REGARDLESS OF CIRCUMSTANCES (EXCEPT THOSE NOTED IN PARAGRAPHS 4 AND 12 OF THIS MESSAGE), FOR CANCELLATION OR RESCHEDULING OF CONFIRMED QUOTAS:

AVIATION COE, FT RUCKER AL (SCHOOL CODE 011)

B113000	SPANISH UH-60 INSTRUCTOR PILOT
B113007	SPANISH INSTRUMENT REFRESHER
B113021	SPANISH AIR MISSION COMMANDER
B113032	SPANISH INITIAL ENTRY ROTARY WING (OH-58)
B113035	SPANISH AVIATION SAFETY MANAGEMENT
B113039	SPANISH AVIATOR (UH-60FS) (REFRESHER)
B113062	IERW CH-47F TRACK ALL
B113067	SPANISH UH-60 MAINTENANCE TEST PILOT
B113068	SPANISH UH-60 AIRCRAFT MAINTENANCE TECHNICIAN
B113100	IERW AVR (COMM CORE) (TH-67) EN
B113103	IERW OH-58A/C TRACK - ALL
B113127	SPANISH UH-60 AVIATOR QUALIFICATION
B113145	IERW UH-60 TRACK - ALL
B113157	IERW UH-60 TRACK - EN
B113162	IERW AH64D TRACK - ALL
B113163	IERW AH-64E TRACK - EN
B113175	IERW OH-58A/C TRACK - EN
B113177	IERW AVR (COMM CORE) (TH-67) - ALL
B113204	UH-60M INSTRUCTOR PILOT
B113210	AH-64D AVIATOR QUALIFICATION - ALL
B113217	AH-64D AVIATOR QUALIFICATION - EN
B113224	CH-47F INSTRUCTOR PILOT
B113226	CH-47F AVIATOR QUALIFICATION
B113227	IERW CH-47F TRACK
B113228	IERW UH-60M TRACK
B113229	AH-64D AVIATOR QUALIFICATION - ALL W/O FLY
B113230	AH-64D AVIATOR QUALIFICATION
B113231	IERW AH-64E TRACK
B113232	AH-64E AVIATOR QUALIFICATION (TRANS)
B113234	AH-64E MAINTENANCE TEST PILOT (TRANS)
B113236	AH-64E INSTRUCTOR PILOT
B113237	AH-64E AVIATOR QUALIFICATION
B113238	AH-64E MAINTENANCE TEST PILOT
B113240	AH-64D AVIATOR QUALIFICATION (ISRAEL)
B113245	CH-47F MAINTENANCE TEST PILOT
B113246	SPANISH UH-60M AVIATOR QUAL (TRANS)
B113247	SPANISH UH-60M MAINT TEST PILOT (TRANS)



B113248	CH-47F AVIATOR QUALIFICATION
B113249	CH-47F AVIATOR QUALIFICATION
B113253	UH-60A/L AVIATOR TRAINING
B113254	UH-60M AVIATOR QUALIFICATION (TRANS)
B113256	OH-58 AEROSCOUT NVD INSTR PILOT MOI
B113260	IERW AVR (COMM CORE) (UH-72A)
B115002	CH-47F AVIATOR QUAL/IP (TRANS)
B115017	ROTARY WING INSTRUMENT FLIGHT EXAMINER - ALL
B115021	UH-60A/L INSTRUCTOR PILOT
B115023	ROTARY WING INSTRUMENT FLIGHT EXAMINER -EN
B115030	NRCM FLIGHT INSTR/STANDARD INSTR (CH-47)
B115031	AH-64D INSTRUCTOR PILOT - ALL
B115032	AH-64D INSTRUCTOR PILOT - EN
B115048	CH-47F RESIDENT INSTR TNG (RIT)
B115049	IERW UH-60M TRACK
B115053	UH-60A/L RESIDENT INSTR TNG (RIT)
B115054	UH-60M RESIDENT INSTR TNG (RIT)
B115055	CH-47F RESIDENT INSTR TNG (RIT)
B115056	AH-64E RESIDENT INSTR TNG (RIT)
B115057	AH-64D RESIDENT INSTR TNG (RIT)
B119017	CH-47D FLIGHT SIMULATOR
B121138	DUNKER – ALL
B141002	CH-47F MAINTENANCE TEST PILOT (TRANS)
B141006	CH-47F MAINTENANCE TEST PILOT
B141015	UH-60M MAINTENANCE TEST PILOT
B141769	SPANISH MAINTENANCE MANAGER
B141806	UH-60 MAINTENANCE TEST PILOT
B141823	AVIATION MAINTENANCE OFFICERS - ALL
B141832	AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - ALL
B141850	AH-64D MAINTENANCE TEST PILOT (BLOCK 2) - EN
B141860	UH-60M MAINTENANCE TEST PILOT (TRANS)
B179986	OH-58 AEROSCOUT INSTRUCTOR PILOT MOI (GRAD)

9. REQUIRED TRAINING TRACKS (MULTIPLE COURSES/T-MASL). INDIVIDUAL T-MASLS ARE CONSIDERED PART OF A SEQUENTIAL TRAINING TRACK PIPELINE IF THEY ARE A COURSE PRE-REQUISITE AND/OR REQUIRED FOR GRADUATION FROM A COURSE. A COURSE WITH MULTIPLE PHASES (WITH A SEPARATE T-MASL FOR EACH PHASE, SUCH AS A MAINTENANCE TEST PILOT COURSE), OR, A PREPARATORY COURSE (T-MASL) AND ITS ASSOCIATED CAPTAIN CAREER COURSE (T-MASL) ARE EXAMPLES OF REQUIRED SEQUENTIAL TRAINING TRACK PIPELINES. FOR ALL TRAINING/COURSES THAT ARE PART OF A REQUIRED SEQUENTIAL TRAINING TRACK PIPELINE, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ALL CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED COURSES IN THE SEQUENTIAL TRAINING TRACK PIPELINE IF QUOTA FOR THE CORE COURSE IS CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE AND THE COURSE IS NOT LISTED IN PARAGRAPH 6 OR 8 OF THIS MESSAGE.

10. WHEN INTERNATIONAL MILITARY STUDENTS (IMS) ARE ATTENDING TRAINING AT DLIELC AND FAIL TO MEET THE LANGUAGE REQUIREMENT FOR FOLLOW-ON TRAINING AND THEREFORE CANNOT COMMENCE FOLLOW-ON TRAINING AS SCHEDULED, CANCELLATION CHARGES WILL BE ASSESSED AS FOLLOWS:

A. 100% CANCELLATION CHARGE FOR ANY CONFIRMED FOLLOW-ON COURSES LISTED IN PARAGRAPHS 6 AND 8 OF THIS MESSAGE, OR,

B. 50% CANCELLATION CHARGE FOR ALL OTHER CONFIRMED FOLLOW-ON COURSES CANCELLED LESS THAN 60 DAYS PRIOR TO SCHEDULED COURSE START DATE.

11. DEPARTMENT OF THE ARMY WILL DETERMINE CANCELLATION CHARGES FOR ARMY TRAINING DEVELOPED AFTER PROMULGATION OF THIS MESSAGE. HQDA ASA (ALT) WILL PROVIDE NOTIFICATION OF SUCH CHARGES VIA MESSAGE TO COCOMS AS SOON AS POSSIBLE AFTER RECEIPT OF THE INFORMATION.

12. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO ONE OF THE FOLLOWING CIRCUMSTANCES:

A. DECISIONS BY THE U.S., SUCH AS DELETION OR RESCHEDULING OF CLASSES.

B. SIGNIFICANT UNAVOIDABLE CIRCUMSTANCES AFFECTING THE ARMED FORCES WITHIN CUSTOMER COUNTRY, SUCH AS A NATIONAL DISASTER.

C. PERSONNEL IN SUPPORT OF COALITION OPERATIONS/DEPLOYMENTS IN CENTCOM AREA OF RESPONSIBILITY WHEN VERIFIED IN WRITING BY A COUNTRY GENERAL OFFICER A MINIMUM OF 60 DAYS IN ADVANCE FOR COURSES CARRYING A 100% CANCELLATION CHARGE. FOR OTHER COURSES, VERIFICATION MAY OCCUR WITHIN 60 DAYS OF COURSE START DATE.



D. IF THE US DENIES A FULLY COMPLETE AND CORRECT VISA APPLICATION PACKAGE SUBMITTED TO THE US EMBASSY IN COUNTRY BY THE ESTABLISHED SUSPENSE DATE RELATIVE TO THE REPORT DATE FOR FIRST LINE OF TRAINING, USUALLY 60 DAYS.

13. REQUESTS FOR WAIVERS BASED ON CIRCUMSTANCES OTHER THAN THOSE ADDRESSED IN PARAGRAPH 12 OF THIS MESSAGE WILL BE ASSESSED ON A CASE-BY-CASE BASIS, AND SHOULD BE ADDRESSED TO THE DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION (DASA DE&C). AN AVOIDABLE CIRCUMSTANCE IN CUSTOMER COUNTRY, SUCH AS FAILURE TO RECEIVE STUDENT VISA IN A TIMELY MANNER IS NOT VALID JUSTIFICATION FOR WAIVING ASSESSED CANCELLATION CHARGES.

14. HQDA POC IS MS. SANDY LONG, DIRECTOR, POLICY, STRATEGY & RESOURCES, ASA (ALT), DASA (DE&C), COMM 703-545-4693, DSN 865-4693, E-MAIL [SANDRA.E.LONG.CIV@MAIL.MIL](mailto:SANDRA.E.LONG.CIV@MAIL.MIL); TRADOC G3/5/7 SATFA POC IS STEPHEN LEMONS, COMM 757-501-5044, DSN 501-5044, E-MAIL [STEPHEN.C.LEMONS.CIV@MAIL.MIL](mailto:STEPHEN.C.LEMONS.CIV@MAIL.MIL) . QUESTIONS ON A SPECIFIC FORFEITURE CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE TRADOC G-3/5/7 SATFA COUNTRY PROGRAM MANAGER OR BRANCH CHIEF.